

# VIRGINIA OCCUPATIONAL SAFETY AND HEALTH CONFERENCE

*Celebrating*  
**20**  
years

**October 21-23, 2015**



**Hotel Roanoke and Conference Center • Roanoke, VA**

Presented by  
Virginia Department of Labor and Industry  
and  
Virginia State Association of Occupational Health Nurses  
In association with





# WORKSHOPS AND BRIEFINGS



**DRIVE SMART VIRGINIA**  
**OCTOBER 21, 2015 • 9AM –11AM**

Managers worry about the safety of their employees and the most dangerous part of any employees day is the time they spend driving. So, how do you get employees to concentrate on safe driving when they're on the job? Do the employees always wear their seat belts? Do you have a cell phone policy for employees who drive for work? How is that policy enforced? Research points to distracted driving as the cause of 80% of traffic crashes. This session will help you understand the importance of focusing on traffic safety strategies for employees.

**ASBESTOS ABATEMENT**  
**OCTOBER 21, 2015 • 9AM –11AM**

This workshop will be presented by the Virginia Department of Labor and Industry. The asbestos workshop will be inclusive of the asbestos construction standard 1926.1101, the asbestos general industry standard 1910.1001, Neshap EPA regulations, and National Emission Standard for Hazardous Air Pollutants. Discussion will also cover the requirements for these regulations and information on the lead standard 1926.62.

**ASSE STATEWIDE BRIEFING**  
**OCTOBER 21, 2015 • 9AM –11AM**

Don't miss the opportunity to network when the American Society of Safety Engineers from around the Commonwealth hold a meet and greet. Discuss meeting plans for the year, marketing and membership opportunities and hear from ASSE leadership.

If you're an ASSE member, plan to attend this great networking opportunity! Leverage your existing knowledge and network for the benefit of your chapters and career!

**POSTER SESSION** **NEW!**  
**October 21, 2015**

Don't miss the Safety and Health Poster Session being presented by the VOSH Consultation Division at the 20th Annual Virginia Occupational Safety and Health Conference. The Poster Session will consist of presentations displayed on bulletin boards by an individual or small group and a brief narrative mixed with illustrations, tables, graphs, and similar presentation formats.

The poster will communicate a specific safety and health hazard, best practices, or other noteworthy topics from the occupational safety and health field and will be displayed for the duration of the conference.

**Robert Emery**, DrPH, CHP, CIH, CSP, RBP, CHMM, CPP, ARM



Dr. Emery is Assistant Vice President for Safety, Health, Environment & Risk Management for The University of Texas Health Science Center at Houston and Associate Professor of Occupational Health at the University of Texas School of Public Health. Bob has over 25 years of experience in the field of health & safety and holds masters degrees in both health physics and environmental sciences, and a doctorate in occupational health. Bob is unique in that he possesses national board certification and registration in all of the main areas of health & safety:

- Health physics [Certified Health Physicist, CHP]
- Occupational safety [Certified Safety Professional, CSP]
- Industrial hygiene [Certified Industrial Hygienist, CIH]
- Biological safety [Registered Biosafety Professional, RBP]
- Hazardous materials [Certified Hazardous Materials Manager, CHMM]
- Security management [Certified Protection Professional, CPP] and
- Risk management [Associate in Risk Management, ARM]

**J.A. Rodriguez Jr.**, CSP, is the CEO of Make My Day Strategies LLC and a global Fortune 100 senior manager. He is honored to be selected by EHS Today Magazine as one of "The 50 People Who Most Influenced EHS" in 2012-2013 and 2014-2015.



J.A. is an empowering and international keynote speaker, entrepreneur, a patented inventor, an engineer, a certified safety professional, an American Society of Safety Engineers (ASSE) professional member, a credentialed instructor for the University of Alabama at Birmingham, a U.S. OSHA Voluntary Protection Program Special Government Employee, a board member of the national Voluntary Protection Program Participants' Association, author of the book "Not Intuitively Obvious - Transition to the Professional Work Environment" and co-editor of the American Society of Safety Engineers' new book "Consultants Business Development Guide."

J.A. has tens of thousands of followers on Twitter (@jarodriguezjr) and his LinkedIn profile is consistently amongst the top most viewed in the world.

**Aaron Trippler** is the Director of Government Affairs for the American Industrial Hygiene Association (AIHA). He directs government affairs for more than 70 local sections and is chief liaison with Congress and federal agencies. Aaron is responsible for following all federal legislation and regulations, as well as drafting AIHA Congressional testimony and working with numerous federal agencies on the public policy issues of AIHA. Aaron was listed on the ISHN "Power 101" list, depicting the top movers and shakers in the health and safety industry.

Aaron also directs state government affairs for AIHA, annually reviewing more than 10,000 pieces of state legislation and regulations affecting the profession of industrial hygiene and testifying when needed.

Aaron has more than 35 years in federal and state government affairs and has developed government affairs programs for three national associations.

He holds a Bachelor of Science degree in Business Administration.



# SESSION DESCRIPTIONS

## **BASIC PRINCIPLES FOR MANAGING MUNICIPAL RISK**

Municipalities face a wide range of risks due to the variety of services they provide. Police, fire public works, water treatment and waste water treatment all have significant and often unique operational risks. This session will review basic risk control elements that municipalities should have in place to reduce the overall cost of risk they face.

## **COMMON MISCONCEPTIONS OF RACK SYSTEM SAFETY AND MAINTENANCE**

Many industries have unique and custom racking needs and utilize homemade racks that may have been in use for years. Some might ask “Why rate them if they have been used for years?” Other times owners are faced with a need that just doesn’t fit pre-manufactured racks and might wonder what the steps are to building an OSHA and code compliant system. Mr. Lucas, with Master Engineers, will provide a presentation concerning the selection criteria and organization of custom designed racks and some of the modular storage racks available. He will provide guidance on how to comply with OSHA and manufacturers’ requirements for rating capacities, establishing installation and inspection procedures, launching a maintenance program, and unique conditions that may affect your site’s rack storage systems no matter the size or complexity. An additional brief look at other items that your facility may need to get load rated or certified will also be provided.

## **EMERGENCY PREPAREDNESS, RESPONSE AND RECOVERY**

Has your place of employment been affected by a disaster such as fire, flood, tornado? If your office/work location was partially or totally destroyed, how did you resume operations? Did you have to relocate to another physical location? What were the priorities to restarting operations? Were financial and/or work related documents destroyed? What were your essential functions-those functions that were a priority to re-establish?

If you are a state agency, did you know you are required/mandated by Governor’s Executive Order to have a Continuity of Operations Plan (COOP)? Presidential Directive 51 also requires COOP, while Department of Homeland Security strongly encourages businesses to have a COOP.

Want to learn more? .....sign up to attend this session.

## **ENVIRONMENTAL AND OCCUPATIONAL HEALTH CONCERNS RELATED TO VAPOR INTRUSION INTO BUILDINGS**

There is growing awareness in the H&S community that chemical vapors, generated by preexisting contamination under buildings may impact the health of building occupants, especially in heavily industrial or urban environments.

## **EXPERIENTIAL TRAINING FOR SAFETY**

The purpose of this presentation is to explore how experiential training may be allied in the safety systems arena to optimize task-to-standard performance as well as leverage scarce training dollars. We will highlight examples from the mining industry and the military, both of which frequently operate under extreme and ambiguous conditions where mistakes are costly. We will further explore advantages of high-fidelity

training situations in a games-based environment, a training situation of particular relevance to a tech-savvy Millennial generation. Finally, opportunities for leader development are illustrated using our model.

## **FALL PROTECTION SOLUTIONS – OFF-THE-SHELF OR ENGINEERED?**

This extended presentation will walk through the latest product offerings by the major fall protection manufacturers. It will explore various scenarios, along with pros and cons of different types of hazard mitigation. Additionally, some products come with dangers for misuse/abuse while others need the involvement of an OSHA Qualified Person for an Engineered Solution.

Exposure to some of the newest technologies will help the attendee to make informed decisions about how to handle real life hazards at their facilities. A question and answer session towards the end will also allow the group to address specific scenarios and walk through the decision making process (following the Hierarchy of Controls). This session will provide clarity to anyone attempting to wade through the confusing set of regulations and products on the market!

## **HAZARDS & RISKS: GETTING MANAGEMENT’S ATTENTION**

Are your metrics only recordable and lost time incident rates?

This session will help you incorporate near miss reporting and other leading indicators into a plan to effectively communicate safety and health hazards to management.

## **INTERGRADING TECHNOLOGY INTO CONSTRUCTION AUDIT**

This session presents practical information on available smart device (Android, iPhone, iPad and other tablets) apps that can be utilized to conduct safety audits. Along with apps that will assist in the auditing process. You will leave with this course with techniques you can implement into your safety system immediately.

## **IT’S NOT WHAT YOU THINK: HOW FEELINGS IMPACT DECISION MAKING AND AT-RISK BEHAVIOR**

What motivates your employees to choose risky behavior vs. a safer alternative? Are they even aware that they are making these decisions?

This session will look at the conscious vs. subconscious mind and how the two states impact decision making. It will show how the key to further advancing the effectiveness of safety management practices involves a better understanding of human motivational factors and its subsequent impact on the decision making process. Results from piloted initiatives at DuPont sites will also be covered. The focus to switch on the conscious mind yielded initial results beyond expectations.

## **NASA LANGLEY’S APPROACH TO STRENGTHENING OUR SAFETY CULTURE**

This breakout session will provide an opportunity to learn the approach NASA Langley Research Center has taken in the last 5 years to strengthen its safety culture. With a very diverse workforce of administrative personnel, engineers,



# SESSION DESCRIPTIONS

researchers and technicians. Langley has several distinct organizational cultures that needed to be accounted for in its approach. Also, NASA Headquarters (HQ) required Centers to conform to a specified safety culture model and use a specific evaluation tool. You will learn how Langley developed a customized approach to strengthen its safety culture through incorporating requirements from NASA HQ and incorporating lessons learned from previous attempts to develop a strategy for strengthening its safety culture.

## **PAYMENT OF WAGE ACT**

Learn what is required by law as it relates to payment of wage to employees. Also, this presentation will provide the most recent information regarding the unpaid wage claims investigative process. Do you know for certain that you are in compliance with the labor and employment laws of Virginia? We welcome you to attend this informative session which will put your mind at ease.

## **PRESSURE VESSEL AND COMPRESSED AIR HAZARDS BECAUSE NOTHING HAPPENS UNTIL SOMETHING HAPPENS: THE GOOD, BAD AND THE UGLY OF COMPRESSED AIR**

Information for all plant operation supervisors, maintenance, and safety professionals that have pressure vessels. This session includes hazards involved with use of compressed air, proper maintenance of pressure vessels, and installation of compressed air systems.

## **REAL LIFE ELECTRICAL AND LOTO HAZARDS NOT FOUND IN TEXTBOOKS**

OSHA estimates that over 400 people annually are killed by electricity in the work place, that's more than one per day. OSHA also estimates that over 60,000 injuries and 120 fatalities occur each year because employees fail to lockout and tagout equipment properly. This extended break-out session will reveal common near misses, hidden hazards, and lessons learned over the course of 35 years' experience in an electrical and industrial environment. This is a great short course for managers, supervisors, maintenance workers, and production workers. Each attendee is guaranteed to increase their hazard recognition and make their facility a safer place to work.

## **RESTAURANT INDUSTRY CO2 HAZARDS**

Carbon Dioxide CO<sub>2</sub> in beverage dispensing systems can be dangerous, even deadly. High concentrations of CO<sub>2</sub> can result in death in less than 15 minutes. This session will discuss the asphyxiation hazards involved with beverage dispensing sites at restaurants, workplace cafeterias, and breweries. You will also learn about applicable OSHA and NFPA standards, including measures to prevent employee exposure to this hazard.

## **SUPERVISORY SAFETY FOCUS**

The session will give insight into JM Huber's approach at achieving world-class, industry leading performance in Environmental, Health & Safety (EH&S). We will look at the approach Huber has selected to reach and maintain this goal. Currently, the Corporation is rolling out training specifically targeted for managers and supervisors. The training is based around the Huber Principles: EH&S Sustainability, Respect for People, Ethical Behavior and Excellence. Some of

the topics we will explore are the Cardinal Rules, Exposure Training, Transformational Leadership Development, and PRE Task Analysis.

## **THE ROLE OF LEADERSHIP IN SAFETY AND HEALTH MANAGEMENT SYSTEMS**

What makes a great EHS leader? The majority of business executives say that employers want strong leadership and communication skills in their EHS professionals. EHS professionals are expected to protect people, support business and communities by providing leadership to navigate difficult technical issues and solve problems for the greater good. Constantly changing environments, people, regulations and organizational priorities requires EHS professionals to have a good balance of technical skills, leadership abilities and teamwork. Understanding key principles and building leadership skills are what make the difference in achieving organizational and individual success. This session will provide opportunity for interactive discussion and audience feedback on the topics covered.

## **UNIFORMS AS PPE**

You may be surprised how much of a role the uniforms your employees wear contribute to their total PPE package. Many we don't think about such as reflective material, high visibility, FR/arc flash concerns, natural fibers vs. synthetic, etc. This session will include an interactive overview of how to evaluate the risks associated with different jobs and how the right uniform can help reduce these risks to best protect your employees based on your needs.

## **VOSH RECOGNITION PROGRAMS**

Find out the latest information on the requirements and benefits of VOSH safety and health recognition programs. See if your workplace measures up to become a VPP STAR, SHARP OR BEST participant.

## **WORK COMP AND CASE MANAGEMENT PRO-ACTIVE WORKPLACE DOCUMENTATION**

Learn about five ways to make your documentation work better—not harder.

This presentation will offer examples of how to set up and use a system of thorough documentation that is easy to train and use consistently to give you the best outcomes for your company, insurance and legal needs.

## **WRITING AND USING YOUR SAFETY PROGRAM**

Most companies and governmental entities have a written safety program. Unfortunately, these are the most misunderstood documents in the realm of occupational safety and health. There is even confusion about what they are called. This presentation will discuss the purpose of the written program and how it can be a useful tool that is invaluable to your business. The focus will be on what should be included in the program and how to present it to make the program useable to all levels of management and those employees who care to know how the company's OHS program works.



# CONFERENCE AGENDA

## OSHA 10- Hour Courses

- General Industry
- Construction

Each course will start on Tuesday, October 20, 2015 and run through mid-day on Wednesday, October 21, 2015.

The courses will begin promptly at 7:30am on both days.

Course Attendance:

Attendees are expected to attend all sessions/length of course. Those who do not attend the entire length of the course will not receive a course completion certificate/card.

Attendees will be required to sign-in upon arrival on Tuesday, October 20, after return from lunch on Tuesday, October 20 and upon arrival on Wednesday, October 21. Sign in will begin promptly at 7am on both days.

Each 10-Hour Course is limited to 40 students per course.

### Wednesday, October 21, 2015

9am	Registration Open
9am	Exhibits Open
9am	Poster Session
9-11am	DRIVE SMART Virginia–Workshop Janet Brooking
9-11am	ASSE Statewide Briefing
9-11am	Virginia State Association of Occupational Health Nurses Workshop
9-11am	Asbestos Workshop–Doug Wiggins, VA Department of Labor & Industry
11:45am	Opening Remarks C. Ray Davenport, Commissioner, VA Department of Labor & Industry  Warren Rice, Director, Cooperative Programs VA Department of Labor & Industry
12:00pm	<b>LUNCH</b>
1:15pm	<b>GENERAL SESSION -</b> J.A. Rodriguez, Jr., CSP, SGE
2:15pm	<b>SESSIONS</b>
1.	Hazards & Risks: Getting Management’s Attention–David Mazary, CSP, CHMM, REM DuPont Sustainable Solutions, Learning & Development
2.	Vapor Intrusion into Buildings–Christopher Chapman, CIH, ECS Mid-Atlantic, LLC and Henry Pollard, V, Williams Mullen
3.	Intergrading Technology into Construction Audit–Todd Jenkins, CHST, Donley Inc.
4.	Uniforms as PPE–Kristyn Grow, CSP, CHMM, SGE and Frank Ragone, Cintas Corporation

- Workers’ Comp and Case Management–  
Jennie Hill, RN CRRN, Nurse Consultant
- Occupational Safety and Health Ethics–  
Bruce Vogt, Rainbow International Restoration

3:15pm **BREAK**

3:35pm **SESSIONS**

- CO2 Carbonation System Hazards–  
Jennifer Rose, CSP, VA Department of Labor  
& Industry
- Case Study–Heavy Metal Dusts in an Aircraft  
Hanger–Christopher Chapman, CIH,  
ECS Mid-Atlantic, LLC
- Experiential Training for Safety–Thomas  
Rozman, VA Department of Labor & Industry  
and Gary Winn, Ph.D, CHST, West Virginia  
University
- Prescription Drugs in the Workplace and How  
to Recognize the Problem– Christopher  
Holstege, MD, Blue Ridge Poison Center,  
University of Virginia
- Uniforms as PPE–Kristyn Grow and  
Frank Ragone, Cintas Corporation
- Supervisory Safety Focus–Mary Jane Francisco  
and Chris Tuck, Huber Engineered Woods

5:00pm **RECEPTION IN VENDOR AREA**

### Thursday, October 22, 2015

8:00am **SESSIONS**

- Virginia Payment of Wage Act–Jermial Gray,  
VA Department of Labor & Industry
- Basic Principles for Managing Municipal  
Risk - Fonda Craig and Matt Reid,  
VML Insurance Programs
- Common Misconceptions of Rack System  
Safety and Maintenance–Jeremy Lucas,  
Master Engineers & Design
- Traffic Safety Strategies for the Workplace–  
Janet Brooking, DRIVE SMART Virginia



# CONFERENCE AGENDA

5. VOSH Enforcement Division - What to Expect- Lee Willis, VA Department of Labor & Industry
6. Ergonomic Team Accident Investigations—Cindy Estes, GE Intelligent Platforms

9:00am **BREAK**

9:20am **KEYNOTE ADDRESS:**  
Robert Emery, DrPH, CHP, CIH, CSP, CBSP, CHMM, CPP, ARM

10:20am **SESSIONS**

1. VOSH Recognition Programs: VPP/SHARP/BEST—Jennifer Rose, CSP and Milford Stern, VA Department of Labor & Industry
2. Pressure Vessel and Air Compressor Hazards— William Groce, VA Department Labor & Industry
3. Intergrading Technology into Construction Audit—Todd Jenkins, CHST, Donley Inc.
4. Ergonomic Team Accident Investigations—Cindy Estes, GE Intelligent Platforms
5. Common Misconceptions of Rack System Safety and Maintenance—Jeremy Lucas, Master Engineers & Design
6. Writing and Using your Safety Program—Anna Jolly, JD, CHMM, Circle Safety & Health Consultants, LLC

11:45am **LUNCH**  
Awarding of Vendor Prizes

1:00pm **SESSIONS**  
*(The following five sessions are extended. There will be a break at 2pm and the session will continue and conclude at 4pm)*

1. Real Life Electrical and LOTO Hazards Not Found in Text Books—Joe Morrell, FAREVA
2. Industrial Hygiene Sampling—Andy Teague, Analytics Corporation
3. Fall Protection—R. Bruce Simms, PE and Christopher Link, PE, ITAC
4. Disaster Preparedness, Response and Recovery—Grady DeVilbiss, Radford University
5. The Role of Leadership in Safety and Health Management Systems—Carter Ficklen, III, CIH, CSP, NASA Langley Research Center

2:00pm **BREAK**

2:20 PM Sessions continued from 1pm

Friday, October 23, 2015

8:30am **SESSIONS**

1. NASA Langley's Approach to Strengthening Our Safety Culture—Grant Watson, NASA Langley Research Center
2. New GHS and HazCom Requirements—Walter Skalniak, Panduit
3. VOSH/Bureau of Labor Statistics—Dustin Landers, VA Department of Labor & Industry
4. Welding Safety—Brian Hale, New Millennium Building Systems
5. Construction Confined Space—John Rothe, Mid-Atlantic Safety Council
6. It's Not What You Think: How Feelings Impact Decision Making and At-Risk Behaviors— Joseph White, DuPont Sustainable Solutions and Paul Repak, Nomex® DuPont Spruance Facility

9:30am **BREAK**

9:40am **SESSIONS**

1. NASA Langley's Approach to Strengthening Our Safety Culture—Grant Watson, NASA Langley Research Center
2. Welding Safety—Brian Hale, New Millennium Building Systems
3. National Weather Service-Severe Weather Preparation—Peter Corrigan, The National Weather Service
4. New GHS and HazCom Requirements—Walter Skalniak, Panduit
5. Construction Confined Space—John Rothe, Mid-Atlantic Safety Council
6. It's Not What You Think: How Feelings Impact Decision Making and At-Risk Behaviors— Joseph White, DuPont Sustainable Solutions and Paul Repak, Nomex® DuPont Spruance Facility

10:40am **GENERAL SESSION**  
Aaron Trippler  
AIHA Government Affairs

**AWARDING OF MAJOR PRIZES**

12:00 Noon **CONFERENCE ADJOURNS**



# GENERAL INFORMATION

## 3- DAY CONFERENCE REGISTRATION FEE:

Now to Sept. 18 - \$275

All Payments must be made by  
Check, VISA or MasterCard.

*We cannot accept American Express  
or Purchase Orders*

Make checks payable to  
*Treasurer of Virginia*

Registrations will not be accepted in-house  
after Sept. 18, 2015

After Sept. 18 – \$325—Onsite Registration Only  
(Cash or Check Only Onsite)

## ONE DAY ONLY REGISTRATION FEE

Now to Sept. 18– \$200

One Day Only Registrations will not be accepted onsite.

## 10-HOUR OSHA COURSE REGISTRATION FEE

Attend any one (1) OSHA 10-Hour Course  
(General Industry or Construction)  
and pay an additional \$75!

10-Hour OSHA Registration Course Fee  
will not be accepted onsite.

**DIRECTIONS?** Visit the hotel’s website at  
<http://www.hotelroanoke.com/contact/index.php>

**LOOKING FOR SOMETHING TO DO?**  
<http://www.visitroanokeva.com/things-to-do/>

CEUs provided by Norfolk State University

**CONFERENCE QUESTIONS?** Call (804) 786-5873

**PAYMENT QUESTIONS?** Call (804) 786-9870

### **REFUNDS:**

Cancellations must be submitted in writing before close of business Friday, September 11, 2015 in order to receive a refund. An administrative fee of \$25 will be charged for cancellation. Substitution of attendees is allowed but notification must be made by close of business on September 11, 2015. “No shows” will not receive a refund.

## HOTEL INFORMATION/RESERVATIONS

**THE HOTEL ROANOKE AND CONFERENCE CENTER**  
110 SHENANDOAH AVENUE  
ROANOKE, VA  
RESERVATIONS? 1-866-594-4722

### **HOTEL FEES:**

The government rate for hotel rooms is \$102 a day for a single or \$122 for a double plus applicable tax.

The non-government rate is \$139 a day for a single or a plus applicable tax.

In order to get the conference rate reservations must be made directly with the Hotel, and deposits must be made by Wednesday, September 16, 2015. Those guests using the government rate will be asked to show their government identification at check-in.

To make your reservation contact the hotel directly at 540-985-5900 (8am to 5:30pm, Monday – Friday) or call toll-free at 1-866-594-4722 and ask for the 20<sup>th</sup> Annual VA OSHA Conference.

### **Parking:**

Overnight Hotel Guest: Self-parking \$8; valet parking is \$13. Daily self-parking is \$1 - \$6 a day.

## ABOUT THE HOTEL

**N**estled in the Roanoke Valley of Virginia’s Blue Ridge Mountains, the Hotel Roanoke & Conference Center – a Double-Tree by Hilton Hotel is located in downtown Roanoke, Virginia. Upon hotel check-in, enjoy a chocolate chip cookie to welcome you to the hotel!

Built in 1882, the beautifully restored Tudor-style Roanoke hotel, which is proudly listed on the National Register of Historic Places, features artifacts and murals highlighting the hotel’s history. Recall American history as you gaze at portraits of Virginia natives Robert E. Lee and George Washington while relaxing in the lobby.

Explore American history and local culture at area museums. Stay active with outdoor recreation in the Blue Ridge Mountains, or take the Market Square walkway to downtown Roanoke and explore shops and galleries. Unwind at the end of the day in one of the 331 hotel guestrooms or suites, offering scenic mountain and downtown views.

# VOSH CONFERENCE REGISTRATION FORM

**ATTENTION.....ATTENTION..... REGISTRATIONS WITH PAYMENT MUST BE FAXED TO: (804) 371-7634**

Name \_\_\_\_\_ Title \_\_\_\_\_  
Company Name \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Fax ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

## CONFERENCE INFORMATION

### 3- DAY CONFERENCE REGISTRATION FEE:

Now to Sept. 18 - \$275  
All Payments must be made by  
Check, VISA or MasterCard.

Registrations will not be accepted in-house  
after Sept. 18, 2015

After Sept. 18 – \$325  
Onsite Registration Only  
(Cash or Check Only Onsite)

*We cannot accept American Express  
or Purchase Orders*

Make checks payable to:  
*Treasurer of Virginia*

### ONE DAY ONLY REGISTRATION FEE

Now to Sept. 18– \$200  
One Day Only Registrations will not be  
accepted onsite.

### 10-HOUR OSHA COURSE REGISTRATION FEE

Attend any one (1) OSHA 10-Hour Course  
(General Industry or Construction)  
and pay an additional \$75!  
10-Hour OSHA Registration Course Fee  
will not be accepted onsite.

## REGISTERING FOR THE CONFERENCE SESSIONS?

Please refer to the conference agenda then note the desired session number next to the day and time below, for example—interested in attending the session on Hazards & Risks: Getting Management’s Attention, being offered on Wed., Oct. 21 at 2:15pm? Then place the number ‘1’ next to the time slot for Wed., Oct. 21 at 2:15pm. It’s that easy!

If you are not attending a session for a particular day and time place a ‘0’ on the line. Also note, there are only 5 sessions on Thursday, Oct. 22 at 1pm. These sessions are extended and last approximately 3 hours and do include a break.

Wed., October 21, 2015, 2:15pm \_\_\_\_\_  
Wed., October 21, 2015, 3:35pm \_\_\_\_\_  
Thurs., October 22, 2015, 8:00am \_\_\_\_\_  
Thurs., October 22, 2015, 10:20am \_\_\_\_\_  
Thurs., October 22, 2015, 1:00pm \_\_\_\_\_  
Fri., October 23, 2015, 8:30am \_\_\_\_\_  
Fri., October 23, 2015, 9:40am \_\_\_\_\_

## ATTENDING AN OSHA 10-HOUR COURSE?

If yes, please check only the course you are attending:  
OSHA 10 Hour General Industry Course - Oct. 20-21, 2015   
OSHA 10 Hour Construction Course - Oct. 20-21, 2015

## ATTENDING ONE DAY ONLY?

Please check the day below and make your session selections for the day above.  
 Wed., Oct. 21  Thurs., Oct. 22  Fri., Oct. 23

I need a Vegetarian Meal

**PURCHASE ORDERS AND AMERICAN EXPRESS CANNOT BE ACCEPTED**

**PHOTOGRAPH RELEASE:** By submitting this registration form I grant DOLI, its representatives and employees the right to take photographs and videotape me in connection with the annual VOSH Conference. I authorize DOLI to use and publish the same in print and/or electronically. I agree that DOLI may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

Payment should be mailed with registration form to:  
Virginia Department of Labor and Industry  
Attn: Accounting Dept.—Annual Conference  
Main Street Centre, 600 East Main Street, Ste 207  
Richmond, VA 23219

**CONFERENCE QUESTIONS? (804) 786-5873**  
**PAYMENT QUESTIONS? (804) 786-9870**

**REGISTRATION FORM MUST ACCOMPANY PAYMENT FORM**



COMMONWEALTH OF VIRGINIA



DEPARTMENT OF LABOR AND INDUSTRY

**CREDIT CARD AUTHORIZATION FORM**

Non-Fill able Form

This information is confidential. This form will only be kept by the Department of Labor and Industry Finance Department. Please print, complete and submit with applicable documentation. Incomplete forms may be returned for completion, which will delay processing.

**(Please Print Legibly)**

Company Name: \_\_\_\_\_

Federal Employer Identification Number: \_\_\_\_\_

Name Listed on Credit Card: \_\_\_\_\_

Cardholder Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Daytime Phone Number: (        ) \_\_\_\_\_

Reference/Invoice/Inspection Number (if applicable) \_\_\_\_\_ (9 digits)

Credit Card Type: \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard (Only Check One)

Credit Card # \_\_\_\_\_

Expiration Date: \_\_\_\_\_/\_\_\_\_\_(Month/Year)      Payment Amount: \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Date: \_\_\_\_\_

**I certify that I am the authorized holder and signer of the credit card referenced above. I certify that all information above is complete and accurate. I hereby authorize the Department of Labor and Industry to process payment for all charges as indicated above. If additional charges are going to be authorized, a new form will have to be completed.**

Mail or Fax Completed Form to:

Department of Labor and Industry  
Attention: Accounting / Finance

Fax: 804-371-7634

Main Street Centre  
600 East Main Street Suite 207  
Richmond, VA 23219

Payment Questions: (804)786-9870

**FINANCE USE ONLY**

PROGRAM:

- ASBESTOS/LEAD
- BOILER
- LABOR LAW
- APPRENTICESHIP
- CONFERENCE
- VOSH
- FOIA
- ADMINISTRATION
- OTHER

FINANCE ID #

DATE: \_\_\_\_\_

PROCESSED BY: \_\_\_\_\_